



Lesson Attendance & Missed Lessons Policy

1. Consistent Lesson Scheduling

To support your child's progress, we kindly ask all families to select a lesson day and time that can be attended consistently throughout the academic year. Regular attendance ensures continuity of learning, appropriate tutor availability, and the best possible outcomes for every student.

To maintain fairness and availability for all students, the following conditions apply to any request to change a scheduled lesson day or time:

- Only **one missed lesson rearrangement request per half term** is permitted (i.e. a change of day or time).
- Any additional missed lessons beyond this allowance will be **automatically assigned as Flexi/DIY lessons** and cannot be rescheduled.

2. Missed Lessons Notice

Please be aware that **missed lessons must be paid for**. The reserved time slot cannot be reallocated to another student, and staffing is planned in advance to meet the expected number of students each day.

We do understand that unforeseen circumstances can occasionally make attendance impossible. Where this occurs, families are entitled to **one 'Missed Lesson' arrangement per school half term**.

To activate this, please notify us before the following deadlines:

Weekdays
prior to **3.30 pm**

Saturdays
prior to **9.00 am**

Upon timely notification, we will arrange one of the following:

1. Make-up session in centre
2. Make-up 'Flexi-Lesson' at home (Note: this will be automatically booked if no advance notification is received)
3. An on-screen lesson with a tutor

Important: Make-up 'Flexi-Lessons' are accessible online for **5 days** following the absence. **Missed Lessons cannot be carried over into the next year.**

Each missed lesson may only be rebooked once — failure to complete in the allocated timeframe will result in the lesson being forfeited.

Thank you — Fruition Harrogate

We sincerely appreciate your understanding and cooperation in helping us provide a consistent, high-quality tutoring experience for every student.